



### Prerequisites:

InDesign Essentials course or equivalent experience.

### Who Should Attend:

This course is designed for experienced InDesign users looking for more in-depth knowledge and advanced techniques of page layout.

### Course Duration:

2 days. Class time is 9:00 am – 4:30 pm.

There is an hour for lunch, and two scheduled breaks during the day. Students provide their own lunch.

### Related Training:

 Adobe Photoshop CS5

 Adobe Illustrator CS5

## Adobe InDesign CS5: Advanced Production Techniques

This course furthers your Adobe InDesign education. You will learn more advanced concepts used in page layout. Production shortcuts are discussed and exercises are used extensively to reinforce the skills learned.

### Instructor:

Our instructor, Virginia Brodie has a Bachelor of Arts in Trade Technical Education. Her 20+ years of practical experience in all facets of print production give her industry-relevant knowledge and skills that flow to her students. Virginia has been training at Digital Training & Designs for eleven years and teaches Adobe Photoshop, Adobe InDesign, Adobe Illustrator, and QuarkXPress. She is Adobe certified to teach Adobe Photoshop, Adobe InDesign, and Adobe Illustrator. In June of 2008 Virginia was ranked as one of the top five Adobe trainers worldwide. She also ranked in the top 5 in 2007.

*This outline is flexible and may change to accommodate student skills and interests.*



### Text and Layout

- Utilizing Dynamic Spelling
- Attaching Text to a Path
- Creating Outlines from Text
- Using Text As Frames
- Discovering the Glyphs Palette
- Working in the Story Editor
- Defining and Utilizing Custom Text Variables
- Employing Layout Adjustments
- Creating Layers

### Bulleted and Numbered Lists

- Controlling List Numbering Across Sections
- Creating Multi-leveled Lists
- Incorporating Book Settings into Lists

### Output

- Preflighting Documents
- Employing the Color Separation Preview
- Understanding the Ink Manager

### Transparency

- Exploring Effects
- Blending Transparent Images and Objects
- Understanding Transparency Flattener

### Table Styles

- Utilizing Paragraph Formatting in Table Styles
- Creating Cell Styles
- Pulling It All Together in the Table Style

### Anchored Graphics and Nested Styles

- Creating Inline and Custom Anchored Graphics
- Embedding Nested Styles into Paragraph Styles
- Looping Nested Styles

### Long Documents

- Defining a book
- Adding Chapters
- Changing Chapter Order
- Checking Status
- Controlling Style Source
- Synchronizing Chapters
- Numbering Pages
- Exploring Page Numbering Options

### Index

- Collecting Index Entries
- Formatting the Index
- Changing Levels
- Indexing a range of pages
- Using Proper names
- Creating Cross Reference
- Editing Entries and Markers
- Building the Index

### Table of Contents

- Collecting Entries from Paragraph Styles
- Formatting the Table of Contents

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